## eCoach Professional Development Agenda

j0238196

Van Bokkelen Elementary School

“Work SMARTER using Tech Tools”

Chrissy Lassalle

May 19, 2011 2:45-3:30

**Brief Description of Activity:**

Participants will better understand how technology can be used to communicate, collaborate, and assess. Participants will understand how Google Docs and bookmarking site can improve efficiency, communication, and collaboration.

Participants will explore Google Docs. Participants will be able to apply these technologies in order to enhance their working environment, productivity, planning, teaching, and learning.

* Sign in and grab handouts at table. Login to computer or grab a laptop. Those on time will receive a raffle.
* Go to <http://fur.ly/5q28>
* Updates and accomplishments of the year (feel free to briefly share anything you have done with your scholars)
* Fur.ly and Google Docs overview
* Explore and create Google Docs- complete scavenger hunt (on the back of this paper)
* 3:30 Begin Evaluation
* Raffle/ Prize

**Outcomes**

**Standard II. Planning and Designing Learning Environments and Experiences**

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| **C.** | **Identify and locate technology resources and evaluate them for accuracy and suitability.** |
|  | **1. identify technology resources and evaluate them for accuracy and suitability based on content standards.** |
|  | **2. provide ongoing appropriate professional development to disseminate the use of technology resources that reflect content standards.**  **Standard IV.** **Productivity and Professional Practice** |
| **A.** | **Use technology resources to engage in ongoing professional development and lifelong learning.** |
|  | **1. design, prepare, and conduct professional development activities to present at the school/district level and at professional technology conferences to support ongoing professional growth related to technology.** |

*From National Education Technology Standards for Technology Leaders*

**Scavenger Hunt**- You will be rewarded when you find/answer three in a row! Put an X and respond in box when task is completed.

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| What are the three options for sharing  (visibility options) a document?  1.  2.  3. | Add a way that Google Docs can be used at Van Bokkelen on the Google Docs Practice Page  (be sure to write your name) | I’m at the Google Doc page, How Do I start a new Document? |
| How do you invite others to see your document?  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Create a FREE account with Gmail (Google Email) | Add a comment (comment bubble) to the Van Bokkelen Google Docs Practice Page  (be sure to write your name) |
| When creating a Google Form, what would someone ADD if they want an open ended response?  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Create a Google Doc (form, document, spreadsheet, etc...)  and send to classalle@aacps.org | Share a brief accomplishment or pitfall |